

NOTICE

All the teaching staff are informed that on 16/08/2018 there will **1 day FDP Smooth conduct of Office work** organized by VPS College.

There will be 1 days training for all the staff members & Students about **Office work**.

The spoke person will be :- *Shagun Ambekar*















Venue : Praskash Hall, VPS High School Lonavla

Time : 9.30am to 3.30pm

Lunch Break:- 12pm to 12.30pm



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PRINCIPAL
Principal
Vidya Prasanna Sabha's
College of Arts, Science & Commerce
Lonavla-410 401, Dist. Pune

1 day FDP about smothh conduct of office work		
Attendance Staff Report		Date:-16/08/2018
Sr.no	Name	Sign
1	C.A.Bhagat	
2	P.P.Ratnaparkhi	
3	M.M.Inamdar	
4	S.D.Gaikwad	
5	D.C.Khondge	
6	S.Y.Deshmukh	
7	P.R.Torne	
8	S.M.Kadam	
9	S.S.Pimple	
10	S.V.Bhosale	
11	S.S.Naiknavre	
12	A.T.Pawar	
13	R.R.Hedge	
14	A.D.Tajane	

FEEDBACK FORM

Trainer name Baghwan Ambekar 16-08-2018

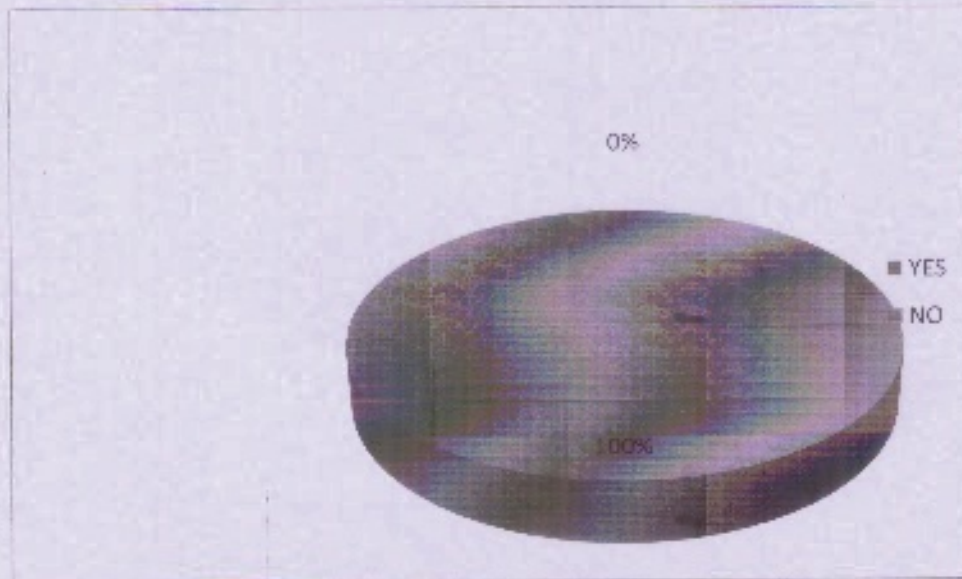
Program name 1 day FDP about smothh conduct of office work

The training program for all the teaching staff was very good, all the teachers attended the lectures attentively and I answered the questions asked by all.

Feedback Analysis

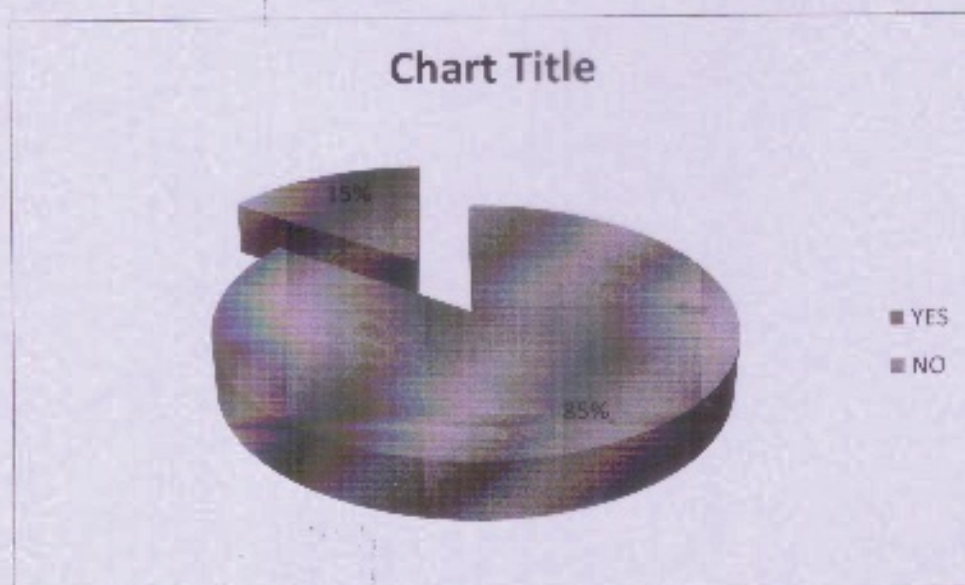
Q.1) Did the training meet your expectations?

Responses: 14



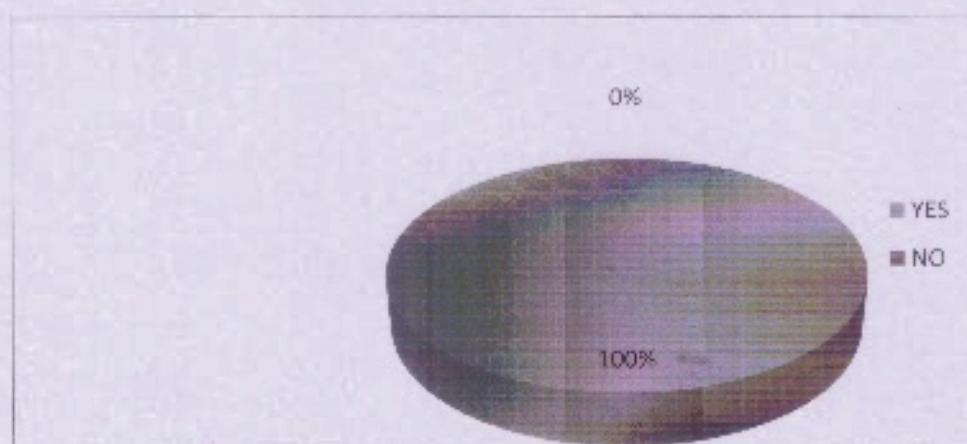
2) Was the trainer's quality of the teaching good?

Responses: 14



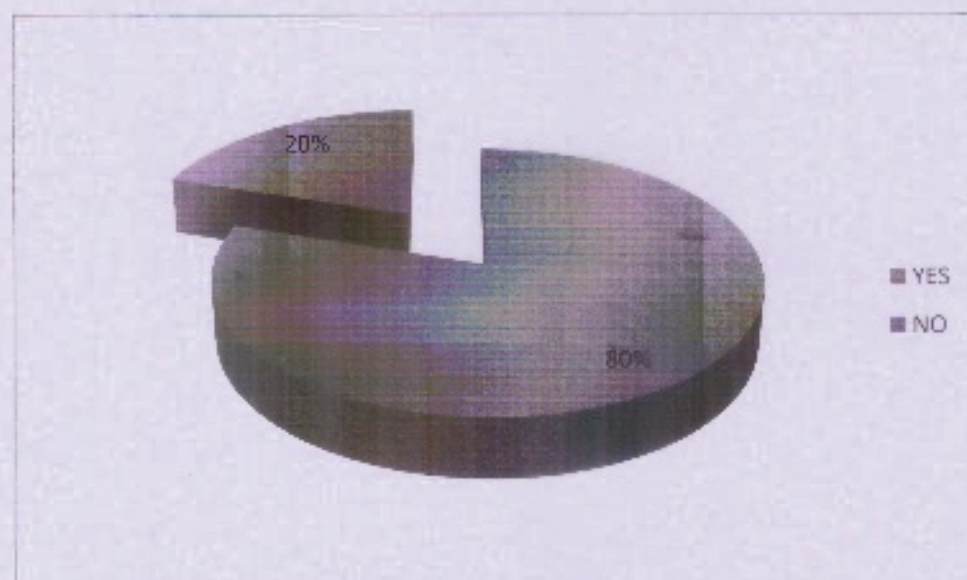
3) Was the trainer able to answer all your questions and concerns?

Responses: 14



4) Did the training meet your expectations?

Responses: 14



FEEDBACK FORM

Department: Bsc(Comp.Sci.)/BBA(CA)

YEAR: 16.8.18

Name of the Course/ Training Programme/ FDP: smooth conduct of office work

Name of the Staff: Deepali Khondge

- 1) Did the training meet your expectations? ☒ Yes ☐ No
- 2) Was the trainer's quality of the teaching good? ☒ Yes ☐ No
- 3) Was the trainer able to answer all your questions and concerns? ☒ Yes ☐ No
- 4) Did the training meet your expectations? ☒ Yes ☐ No

Any other feedback:

FEEDBACK FORM

Department: Bsc(Comp.Sci.)/BBA(CA)

YEAR: 16.8.18

Name of the Course/ Training Programme/ FDP: smooth conduct of office work

Name of the Staff: Sunil Gaikar

- 1) Did the training meet your expectations? ☒ Yes ☐ No
- 2) Was the trainer's quality of the teaching good? ☒ Yes ☐ No
- 3) Was the trainer able to answer all your questions and concerns? ☒ Yes ☐ No
- 4) Did the training meet your expectations? ☒ Yes ☐ No

Any other feedback:
