



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**VIDYA PRASARINI SABHA V.P.S. COLLEGE OF ARTS,  
SCIENCE AND COMMERCE**

**NEAR LONAVALA RAILWAY STATION  
410401  
www.vpscollege.com**

**SSR SUBMITTED DATE: 25-12-2022**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BANGALORE**

**December 2022**

## **1. EXECUTIVE SUMMARY**

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### **1.1 INTRODUCTION**

Vidya Prasarini Sabha known as VPS was established on 3rd December 1923 as a non-profit organization devoted to the cause of peace and valued based educational society. Our quality faculty, exceptional academic & occupational comprehensive student services and premier faculties create thriving educational environment, designed with one goal in mind. Ensures success for every student. With due respect and importance to the IT Revolution, VPS institute has taken all the steps to equip its student with all the advantages. This has to be offered and hence the college has been started.

#### **Vision**

The college works on the following vision: To transform rural life through Higher Education of High Quality, being a pioneer institution dedicated to high-quality education offering a conducive academic environment.

#### **Mission**

##### **The college works on the following mission:**

To be universally respected & to inspire students to perform and achieve goals.

To build a world -class institution that fosters Innovative thinking.

To be a pioneer institution dedicated to high quality Education and to offer conducive academic environment for various job & business oriented courses.

### **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

#### **Institutional Strength**

#### **Institutional Strength**

1. Interactive, supportive and dynamic management.
2. Highly motivated and dedicated teaching faculty.
3. Located in a suburban setting and serving the cause of rural students especially girl students.
4. Dynamic and student-friendly management.
5. Airy and well-ventilated classrooms.

6. The eco-friendly ambiance in the college.
7. Well-equipped laboratories.
8. Resourceful library with a e-learning & reading room.
9. High discipline and good results.
10. Good internet connectivity.
11. Active Placement Cell.
12. Modern Teaching aids like computers, laptops, and LCD projectors, with heavy duty battery back-up.
13. Quick grievance redressal mechanism.
14. Scholarship and Free-ship facilities are available to the various categories of students.
15. Remedial classes for slow and advanced learners.

### **Institutional Weakness**

#### **Institutional Weakness**

1. The rural background of the students requires lots of effort to bring them up to a threshold level.
2. Poor English proficiency among the students being from hilly area.
3. Completely Self-financed semi-urban located college thereby constraint in attracting and obtaining Ph.D. / qualified faculty members.
4. No Government Funds.
5. Limited MOUs and meagre collaboration programs.

### **Institutional Opportunity**

#### **Institutional Opportunity**

1. Location of the college in a place with convenient connectivity – adjacent to city Bus stop & behind Railway station
2. Having ample classrooms & area, the college has the opportunity and scope for an increase in the enrolment of the students.
3. Introduction of need-based add-on certificate courses which enable the students to get employment in MSME

& suitable companies.

4. Potential for better social outreach programs.
5. Promoting the use of ICT in the teaching-learning process.
6. Start post-graduate programs in commerce and science streams.

### **Institutional Challenge**

#### **Institutional Challenge**

1. Enabling the students to acquire capacities for accessing emerging opportunity structures.
2. To enhance ICT facility for all.
3. To equip students with communication and soft skill.
4. Encouraging the students for competitive examinations and higher studies.
5. Employability & placement of the students of all disciplines and education programs.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The college offers undergraduate programs in BBA(CA) and B.Sc.(CS), which are affiliated to the Savitribai Phule Pune University (SPPU), Pune. The curricula of all the programs are designed, developed, constantly updated, and revised periodically by the University. The concerned Board of Studies of the university emphasizes knowledge, skill, social development, and employability.

A college is especially, a teaching unit that entirely depends on the university, for legitimizing its academic and administrative processes. The college adopts the curriculum overview provided by the university and operationalizes the curriculum within the overall framework provided, in its way depending on its resource potential, goals, vision, mission and concern, and so on. The college has ensured academic flexibility by offering combinations of optional subjects in both BBA(CA), and B.Sc.(CS).

The curriculum is further strengthened and supplemented by offering five add-on certificate courses. The teachers of the college have actively participated in the syllabi restructuring workshops organized by the University. Cross-cutting issues such as gender-sensitization, environment, and sustainability, human values, professional ethics are included in the present curricula. Feedback on the curriculum is obtained from the students, teachers, parents, and alumni. Industrial visits, guest lectures, interaction with successful entrepreneurs have been arranged to upgrade the knowledge and skills level of the students.

## **Teaching-learning and Evaluation**

The college follows admission policies laid down by the Government of Maharashtra, SPPU, and ensures wide publicity through prospectus, brochure, website, and print media. The college has maintained a good social profile representing more than 60% of students from economically backward categories, scheduled castes, and scheduled tribes categories, and more than 40% of admissions are from the girl students every year. The students are identified as slow learners and advanced learners based on his/her performance at the previous qualifying examination. The slow learners are helped through remedial teaching, home assignments, and tests. The advanced learners are encouraged to participate in various examinations, competitions, presentation making, and essay competitions, and co-curricular and extra-curricular activities. The students' centric methods, such as home assignments, project work, industrial visits, and internship, ICT, experiential learning and problem solving methodologies, involvement in academic seminars and guest lectures, and group discussions are introduced.

The faculty members are recruited as per the UGC, SPPU, and Government of Maharashtra norms as far as possible. The college teaching faculty consists of 13 members out of which 1 is NET/SET qualified, and 2 are Ph.D's. The evaluation process is prescribed by the SPPU and it is followed by the college. The evaluation process includes internal evaluation, projects, internships etc., term-end examination, and semester-end examinations. The college follows the Grievances mechanism norms & procedures related to examinations. The SPPU has established the Course Outcomes (CO) for each course, & Programme outcomes (PO), Program-Specific Outcomes (PSO) respectively for each program. The guidelines regarding PO, POS, and CO are displayed in the syllabus in the college website.

## **Research, Innovations and Extension**

The college has set up a Research Committee to promote research activities and to inculcate research culture among the faculty members and the students. BBA(CA) and B. Sc.(CS) programs offer internships, project & field works to encourage research activities among the students. The faculty members are motivated to participate in the conferences, seminars, and workshops organized by the other affiliated colleges and different universities. The faculty members and the students have published research papers in various peer review national and international journals, UGC-CARE journals, books with ISBN, and research papers in conference proceedings with ISBN numbers. Major extension activities are done through Students' Welfare Office (SWO, NGO's, and GO's). The extension activities like social services, Swaccha Bharat Abhiyan, health awareness, road safety, gender issues, women empowerment, environmental awareness programs, save the girl child, tree plantation, blood donation, and medical screening camp, yoga, and social and civil responsibilities. The college has established the MOUs, linkages, and collaborations with academic institutions, industries, national academic and research institutes.

## **Infrastructure and Learning Resources**

The college has a separate premise with adequate infrastructural facilities like classrooms, smart classrooms, seminar hall, library, electronics and computer laboratories, principal office, administrative office, staff common rooms, examination office, common rooms for boys and girls and adequate no. of washrooms. The ladies washrooms are enabled with sanitary disposal incinerator machine for environment friendly disposal, which happens by burning the waste at an extremely high temperature, reducing it to bottom ash. The building has RO purified drinking water supply. The library has Books periodicals and journals, Newspapers, and

technology-aided learning mechanisms which enable the students to acquire information, knowledge, and skills required for their study programs. The library has started the computerization of the catalogue system. The average number of students walk in per day is good. The ICT facilities like overhead projectors (OHPs), Laptops, computers, and internet connection of 200Mbps are made available to cater to the needs of faculty members and the students. The college has procured various softwares from the original production sources. The college has a structured mechanism for deploying and upgrading IT facilities and other associated facilities. The college prepares budget estimates every year based on the requirement given by the various departments. The building committee takes proper care of equipment maintenance, physical and academic maintenance. The maintenance work is to be done through the outsourcing agencies. The college has a tie-up / AMC with external agency for the maintenance of computers and peripherals & internal maintenance staff for immediate support. Uninterrupted electricity supply is ensured on the campus with the help of inverters and UPS systems.

## **Student Support and Progression**

The facilities and programs are published in the prospectus and uploaded on the college website on regular basis. The college provides academic support to the students through the activities like internal tests, field visits, study tours, project work, internship, remedial coaching, bridge course, various competitions, and skill development courses. The college has established various cells - like Placement Cell, Career Guidance Cell, Anti-Ragging Cell, Grievance Redressal Cell, Environmental Awareness Cell, Internal Compliance Cell, and Anti Women Harassment Cell to provide timely support to the students. The statutory committees like Reservation Cell, SC, ST, and OBC committees under the leadership of the senior faculty member have been constituted by the college and through these committees' central and state governments' scholarships and free-ships benefits are made available to the students belonging to those categories. The college has a transparent mechanism for timely redressal of the students' grievances. Not a single case of ragging or harassment of any kind occurred in the last five years. The Placement Cell of the college is vibrant and helps the students for their placement. The student's progression to higher education is good. The college encourages the students to participate in various sports and cultural events organized by the University and College. The students are given representation in official bodies like Student Council, IQAC, Sports, Cultural, library, and Ragging Prevention Committee.

## **Governance, Leadership and Management**

Being a self-financed and privately owned college comes directly under the control of the Vidya Prasarini Sabha and Savitribai Phule Pune University (SPPU). Thus the rules and regulations of the university are to be binding on the college. The Governing Council of the Vidya Prasarini Sabha and College Development Committee (CDC) of the college are the apex bodies that govern the academic and administrative processes of the college. The principal is considered the ultimate decision-making authority for the smooth functioning of the college. The teaching and non-teaching staff meetings are held regularly to discuss routine matters, academic development, the appointment of faculty members and other support staff, concession in admission fees to the economically backward students, and special matters of the college. The day-to-day activities of the college are well-governed through a decentralized participative management structure. To fulfil these objectives various internal committees have been constituted and operational autonomy is given to the chairperson and members of the committee for the strategic development of the college. The decisions regarding recruitments of teaching and non-teaching staff, their service rules, and financial matters are finalized in the governing council of the Vidya Prasarini Sabha and College Development Committee. The internal audit is done through a qualified person from the field of accounting and auditing. The external audit is done by the certified chartered

accountant firm who is appointed by the Vidya Prasarini Sabha. The major source of funding is fees from the admitted students.

## **Institutional Values and Best Practices**

### **Best Practice-1**

#### **Zoophilist (Animal Lover)**

Students and Staff members works as Snake Friend and Pet Lover. In this we rescue Snake from human residential area and free them in wild life and also Guide people abouts various species of snakes.

Animal shelters are vital resources for their communities. A shelter is a safe haven for animals, and a great place to adopt a new family pet. Shelters also provide critical services such as investigating cruelty and neglect, reuniting lost pets with their families, teaching kids to care about animals, and providing spay/neuter services to help reduce pet overpopulation

### **Best Practice-2**

#### **Dhol Tasha Pathak**

In this activity Staff members give training to students from rural area about our cultural and traditional Dhol Tasha. With the help of this many students have changed their way of living and working as Dhol Tasha vadak (instrument player). Working as Dhol Tasha vadak has been help such students financially. Dhol tasha is said to have been an integral part of Maharashtra from the medieval period. The dhol (double-headed drum) was also used to encourage the troupes during wars," says Parag Thakur, president of Dhol tasha mahasangh Maharashtra. The dhol is often known as a mangal vadya (celebratory instrument) as well as ran vadya (instrument for encouragement during a battle).

It is a systematic, energetic and disciplined group dance and art form with rhythm which also helps students develop their overall personality, team building and discipline, besides inculcating cultural values and uniting towards a social change.

These pathaks practice for three hours daily almost one and half months before the Ganesh festival. The dhol sequence usually has five to seven beats with which the pathaks come up with their own variations.

## 2. PROFILE

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### 2.1 BASIC INFORMATION

<b>Name and Address of the College</b>	
Name	VIDYA PRASARINI SABHA V.P.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE
Address	Near Lonavala Railway Station
City	Lonavala
State	Maharashtra
Pin	410401
Website	<a href="http://www.vpscollege.com">www.vpscollege.com</a>

<b>Contacts for Communication</b>					
<b>Designation</b>	<b>Name</b>	<b>Telephone with STD Code</b>	<b>Mobile</b>	<b>Fax</b>	<b>Email</b>
Principal(in-charge)	Bhagat Chandrashekhar Atmaram	02114-273278	9226852552	02114-278407	vpscabcs@gmail.com
IQAC / CIQA coordinator	Ratnaparkhi P P	02114-273938	9822113071	02114-278407	bhagat.chandrashekhar@gmail.com

<b>Status of the Institution</b>	
Institution Status	Self Financing

<b>Type of Institution</b>	
By Gender	Co-education
By Shift	Regular Day

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	No

<b>Establishment Details</b>	

State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Lonavala Railway Station	Rural	1.5	1172

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Bbaca	36	XII passed	English	80	80
UG	Bachelor of Computer Science,Bsc Computer Science	36	XII passed	English	80	80

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				10			
Recruited	0	0	0	0	0	0	0	0	5	5	0	10
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	8	2	0	10
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	5	0	9
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
	1	1	0	2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	83	0	0	0	83
	Female	76	1	0	0	77
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	7	10	3	6
	Female	2	5	10	6
	Others	0	0	0	0
ST	Male	2	2	1	1
	Female	0	2	2	2
	Others	0	0	0	0
OBC	Male	10	15	10	3
	Female	7	9	14	5
	Others	0	0	0	0
General	Male	20	30	20	23
	Female	13	30	30	30
	Others	0	0	0	0
Others	Male	0	22	8	2
	Female	0	10	8	4
	Others	0	0	0	0
Total		61	135	106	82

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	In order to develop the all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the
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	specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.
2. Academic bank of credits (ABC):	Regarding the implementation of Academic Bank of Credits, the institution has to wait for the academic council to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome. The parent university SPPU has already mandated the registration of ABC for all students w.e.f. AY 2022-2023.
3. Skill development:	The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Regarding the adoption of Indian languages, the college offers various Indian languages like Marathi, Hindi and other optional languages as subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.
5. Focus on Outcome based education (OBE):	The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.
6. Distance education/online education:	The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google

Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

## Extended Profile

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### 1 Students

#### 1.1

##### Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
215	281	272	249	173
File Description			Document	
Upload supporting document			<a href="#">View Document</a>	
Institutional data in the prescribed format			<a href="#">View Document</a>	

### 2 Teachers

#### 2.1

##### Number of teaching staff / full time teachers during the last five years (Without repeat count):

**Response: 15**

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

##### Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	12	13	13	13

### 3 Institution

#### 3.1

##### Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
999999	471261	999999	999999	818911

## **4. Quality Indicator Framework(QIF)**

### **Criterion 1 - Curricular Aspects**

#### **1.1 Curricular Planning and Implementation**

##### **1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

###### **Response:**

###### **1. Preparation of Academic Calendar:**

The academic calendar is prepared for the entire year for all the programs. It covers important dates such as the start and end of the semester, test week, mid-term examination, exam form filling, final examination, holidays, birth and death anniversary of the great Indian personalities, sports, cultural activities. Based on Academic Calendar, time Table is prepared for each class.

###### **2. Teaching Plan and records:**

Teaching Plan and records maintained by the teachers is the most specific level of teaching. A lesson plan and dairy supply guidance and confidence to the teacher in the teaching pedagogy. If lessons are pre-planned, both learning and teaching become simplified.

The lesson plan is helpful for the following reasons:

- a. The teacher follows correct steps and procedures in education.
- b. Teaching is conducted as per the teaching plan.
- c. Time is not wasted in the class since the period of one lesson must be used to cover the day's lesson topic.
- d. Meaningful objectives as mentioned in the CO, PO & PSO are pursued in the lesson.
- e. Activities are related to the content and purpose.
- f. The teachers submit the teaching record, and the actual sessions are conducted against the plan.
- g. At the same time, a periodic review is driven by the concerned Head of the departments.
- h. The collage materials are adequately selected and utilized.
- i. Proper evaluation procedures and tools are used.
- j. The most critical content is identified for learners.

3. CDC Monitoring: The CDC (now IQAC) planning has organized the following activities during the assessment period and contributed to effective curriculum delivery.

- a. To conduct Induction program for first-year students.
- b. To organize one-day / two-day workshop / guest lectures for guest faculty members. To organize Inter-collegiate competitions.
- c. To organize a workshop on new pedagogy of Teaching, Learning, and Evaluation, Quality enhancement in HEI. Workshop on Entrepreneurship development.
- d. To arrange a seminars and workshops on Choice Based Credit system and its proper implementation.
- e. To conduct Academic and Administrative Audit & other audits for Quality enhancement.

4. Plan of Action:

1. Head of the Departments and staff meetings are arranged frequently, and the feedback curriculum delivery is collected.
2. Teaching Pedagogy and ICT supports and Laboratories Library Books Up-gradation and Departmental Library, Participation in curriculum revision and workshops/ conferences are used for effective curriculum delivery.
3. Pedagogies for Online and Face-to-face teaching-learning activities include several cognitive processes which enable learners to be communicative, confident, creative, and cooperative.
4. Pedagogies given below are introduced for effective communication with the students. 1. Feedback collection mechanism. 2. Face-to-face teaching-learning. 3. Generating ideas. 4. Brainstorming. 5. Concept-mapping. 6. Creative Presentations Education. 7. Exposure to the real world. 8. Case Study. 9. Cooperative Learning Strategies. 10. Project-Based Learning and Project Management. 11. Platforms for delivering online lectures. 12. Platforms for managing collaborative projects. 13. Platforms for student assessment and feedback

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

**Response:** 16

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years**

**Response:** 70.76

#### **1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
312	182	268	50	30

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **1.3 Curriculum Enrichment**

### **1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**Response:**

The integrated cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values, and Professional Ethics are incorporated in the Curriculum by Savitribai Phule Pune University as per the guidelines given by the University Grants Commission. A description of courses that address the above issues. The college taught the following subjects to the students of F. Y. / S. Y. / T. Y. of BBA(CA) and B.Sc.(CS), classes as per the curricula prescribed by the university, and these subjects/courses are included crosscutting issues like Gender, Human values, Environment and sustainability, and Professional Ethics. The name of the subjects like English, Statistics Mathematics, Computer Science, Environmental Science, and several Add-on-courses.

Gender: The college by gender is a co-educational institute and provides higher education to give equal opportunities to boys and girls and takes a keen interest in gender sensitization programs and motivates the aspirants by organizing a variety of programs and activities with objectives of creating awareness in the areas of personality development, health, self-awareness, Independent thinking and gender are achieved through invited talks by successful women social workers, educators, entrepreneurs, and professional experts.

**Environment and Sustainability:** Tree plantation drives, Swachcha Bharat Mission, Digital India, Cashless Transaction, Ban on Plastic Use, Beti Bacchav Beti Padhav mission have been organized during the assessment period and motivated the students about the issues related to Environment and Sustainability.

**Human Rights:** Human Rights, Fundamental Rights, Right to Information, Right to Education, Right to Vote, I will Vote, Legal Advices programs were organized during the assessment period.

**Professional Ethics:** The activities were conducted and motivated the students to participate with the following aims. 1) To holistically develop our students and build their capacity to cater to the needs of society. 2) To make the students' high caliber and competent to face global challenges along with these hands-on experiences through employable and job-oriented courses. 3) To sensitize and enrich our students through values education and Indian ethos commensurate with social, cultural, economic, and environmental realities. 4) To develop a spirit of achieving excellence in student attitude by prescribing dynamic and updated curricular inputs, professional ethics, and developing creative and divergent competencies by providing a wide range of such "value-added" courses. The college taught the following subjects to the students of F. Y. / S. Y. / T. Y. of all classes as per the curricula prescribed by the university, and these subjects/courses are included crosscutting issues like Gender, Human values, Environment and sustainability, and Professional Ethics.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

#### **1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 38.6

##### **1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 83

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **1.4 Feedback System**

### **1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 56.88

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
71	82	106	135	61

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
160	160	160	160	160

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

##### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)

**Response:** 42.8

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	29	56	75	28

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
100	100	100	100	100

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 21.5

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

The college provides an effective platform for the students to develop the latest skills, knowledge, attitude, and values to shape their behaviour correctly and human values. The college conducts innovative programs that stimulate students' creative ability and provide them a platform to nurture their problem-solving skills and ensure participative learning.

The college organizes an annual Academic Exhibition in which the students showcase their learning in their innovative projects. The college focuses on student-centric methods of enhancing lifelong learning skills, and faculty members make the learning activity more interactive and exciting by adopting student-centric practices below.

1. Experiential Learning: The college imparts the following experiential learning practices to enhance the creativity and cognitive levels of the students. Feedback collection mechanism, Face-to-face teaching-learning, Generating ideas, Brainstorming, Concept-mapping, creative presentations, education, exposure to the real world, Project work, Summer Internship, Add-on courses, Industrial Visits, Value Added Courses Laboratory Sessions are conducted with content beyond the curriculum.

2. Participatory Learning: The students participate in various activities such as seminars, group discussions, wall papers, projects, skill-based add-on courses, Case studies, Cooperative Learning Strategies, Project-Based Learning and Project Management, Platforms for delivering online lectures, Platforms for managing collaborative projects, Platforms for student assessment and feedback. The students are encouraged to participate in activities to use their specialized technical or management skills, such as Annual Gathering, Management Week, Cultural Program, Quizzes, Seminar Presentation, and Presentation and publishing of papers in conferences and journals.

3. Problem-solving methods: The college encourages the students to acquire and develop problem-solving skills and organizes expert lectures on various topics, motivate students to join gender equality programs, participate in various inter-college and intra-group sports events and other competitions such as Regular Assignments based on problems, minor Project development, Regular Quizzes, Case studies Discussion,

Class presentations, Debates, Participation in Inter-collegeevents, and poster presentations.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 93.85

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 16.39

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

Mechanism to deal with examination related grievances is transparent, time-bound and efficient. There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

Ø At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

Ø The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

Ø To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.

Ø The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

Ø The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

Ø The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

Ø Noting the values in observation and validating the theoretical aspects student must submit lab record regularly.

Ø Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.

Ø For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

Ø For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides.

Ø To ensure the transparency and curb the mall practices the university has introduced jumbling system and theory end examinations are conducted at a center other than the college.

Ø The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

#### Redressal of grievances at institute level:

Ø Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

Ø College Level: The Institute appoints a Senior Supervisor for smooth conduction of examinations of SPPU. If students are facing any problems, they are solved by the institution Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Ø Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at SPPU examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated**

**Response:**

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

- Program Outcomes (POs): It represent the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.
- Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.
- Program Specific Outcomes (PSOs ): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures. POs and PSOs are approved by the Department Advisory Board POs and PSOs are available in the Institute website ([www.vpscollege.org.in](http://www.vpscollege.org.in)). POs and PSOs are kept in prominent locations of the campus for staff, students and public view. POs and PSOs are displayed in Department office, Laboratories and Department library. POs and PSOs are communicated to employers and Alumni by sending mail and during the Alumni Meeting. During the class

committee meeting and faculty meeting POs and PSOs are reviewed among the students and staff members. Vision and Mission of Institute and department are informed to the parents during Parents-Teachers Meeting. Course Outcomes (COs) are framed at Department advisory board meeting. Department advisory board frames course committee for each courses with course handlers along with one subject area expert. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the course committee members. Even though the COs are given by the Anna University along with the syllabus, if necessary, the COs are modified and reframed by the course committee members (CC). COs are communicated to the students during the introduction class itself. COs along with lesson plan are printed and issued to the students during the first class. During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2 Pass percentage of Students during last five years

**Response:** 82.15

### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
70	118	45	22	35

### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
76	118	46	60	53

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

**Response:** 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Response:**

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure.

The details are as under:

1. Promoting Innovation: The College has created an Innovation & Entrepreneurship Development Cell and Institutional Innovation Council for promoting innovation & entrepreneurship activities. The formation of IIC is as per the guidelines of MHRD & UGC. Students are encouraged to present their innovative working project models & products through annual project contest “Technovation”. The contest witnesses the participation of more than 90 projects across all the departments. Few the outstanding project ideas are identified for commercial product development or submission to agencies for research funding.
2. Technology Business Incubation Park: College has also established Technology Business Incubation Park. Institution has initiated various activities like pre-incubation support, start-up initiatives & training programs. IEDC organized several EAC (Entrepreneurship Awareness Camp) programs.
3. Center of Excellences: The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Our center of Excellences on industrial Automation,

Automation & Robotics Lab, Instruments lab have helped our students to develop necessary skills & develop innovative projects in various domains.

4. Human Resources: The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work. Faculty are also encouraged to participate in various skill enhancement programs under govt. schemes.

5. Research infrastructure: The College has a Research Cell to motivate the faculty members to write research projects and submit it to various supporting agencies like DRDO, DST, AICTE, DBT, SERB, UPCST, etc. Research Cell also helps to create research culture among faculty members and students.

College has signed MOUs with few industries to promote real-time project development.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

***3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 13

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	1	4	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3 Research Publications and Awards**

***3.3.1 Number of research papers published per teacher in the Journals on UGC care list during the last five years***

**Response:** 0.6

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE year wise during the last**

**five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	8	0	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.6**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	5	1	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college undertakes various extension activities in the neighbourhood community. The students & staff organizes various activities in nearby adopted village and several activities were carried out by volunteers addressing social issues which include cleanliness, tree plantation ,water conservation through construction of Bandhara,road construction, Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao,

Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The students of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan, National equality awareness. The various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, Dental checkup camp, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**

The insitute has worked at various fronts of social activities and fronts. Although there has been various recognitions, but all at the local levels. The recognition fromt he Government is yet to be received.

The trust of the parent organisation is 99 ears old and entering its Centenary year. So we can understand from the longevity of the parent organisation regarding the service to the society & community.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response: 22**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	2	6	4

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:

**Response: 3**

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **Criterion 4 - Infrastructure and Learning Resources**

### **4.1 Physical Facilities**

#### **4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution**

##### **Response:**

The college has a well-developed campus of 1.5 acres, and the built-up area is approximately 1152 sq. mtrs. It is equipped with modern facilities and learning resources to achieve academic excellence according to the college's vision, mission, objectives, and core values.

The college has adequate learning resources, including classrooms with smart classrooms, library and reading area, laboratories & computer centre with LAN, printers, scanners, 200 MBPS Leased internet connection (2 independent lines of 100 MBPS each), sports ground, IQAC office, Examination Strong Room, seminar hall, and conference hall, RO water purifier system, safe drinking water, separate restrooms for ladies & gents, parking space, and lawns. The available infrastructural facilities are optimally utilized.

The college continuously strives to create and enhance infrastructure in buildings and other facilities to provide an excellent teaching-learning environment.

Some of the recent initiatives taken are as follows:

1. Upgradation & procurement of IT infrastructure regularly given the current developments and advancements in technology.
2. Upgradation of Learning Management System (LMS) & Exam system according to online exam system.
3. Safety and Surveillance around 25 cameras 24 x 7.
4. Well-furnished 12 classrooms.
5. Women friendly, harassment free environment
6. ICT-enabled classrooms & ICT-enabled laboratories.
7. Plastic Free, nuisance free, pollution free educational campus.
8. Spacious seating arrangements with the qualitative furniture.
9. Cleanliness, light, and ventilation facilities are maintained in classrooms and laboratories.
10. Black Boards, White Boards, and Green Boards are available in the classrooms.
11. A well-furnished computerized administrative office along with ICT enable cabin of the Principal.
12. Well-equipped laboratories for electronics & computer science.

13. Well ventilated Auditorium and Seminar Hall with ICT facilities.

14. Women Redressal Cell, Career Counselling Cell, Student Welfare Cell, Drinking Water (RO), Wi-Fi, First Aid Box, LCD projectors are available on the campus.

The college has adequate facilities for organizing cultural activities, open ground for sports and games, gymnasium, and yoga. The college network in curriculum and extra-curriculum is a solid and well-established infrastructure for this purpose. A highly learned cultural committee look after the cultural and sports activities in the college.

**Cultural Activities:** The college has a good legacy of the performance of the cultural program. Several students participated in the cultural competitions organized by various NGOs and other educational institutes, and few of them bagged prizes in cultural activities during the assessment period. The cultural committee is constituted in the college, and the committee motivates the students to participate in dhol-tasha pathak bands, singing, dancing, drama, one-act play, and mimicry. Due to the cultural committee's dedicated efforts, the students enthusiastically participate in inter-collegiate competitions at the various level.

**Sports and Games:** The institute regularly takes on rent Indore stadium of the nearby government & Indian railways for conducting indoor sports. The outdoor sports ground inside the campus is maintained and made available to the students for regular practices. The college has a big playground and several sports activities like Kabaddi, Kho-Kho, Basketball, volleyball, Athletics, and Yoga are regularly used for practice purposes and organized competitions, and also have indoor games facilities such as Carom room, Chess room, and Sports Equipment room on the campus. Few of the students got selected for inter-collegiate competitions. The college provides T-shirts, Travelling allowances and dearness allowances to the players and appreciates excellent players with corresponding rewards. Every year college organizes sports events and International Yoga Day; the Annual intra-classes sports meet between different classes of the college.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

**Response:** 71.41

##### **4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
576382	369874	982979	891898	242576

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

#### Response:

The college has a library, and a qualified librarian has been appointed.

The Library has a vast collection of 4867 books, within 132 titles, reference books, and other books with 3 foreign & 2 Indian, peer-reviewed journals and bound volumes of journals. The library is updated with 5 magazines & 5 daily newspapers. The library infrastructure is equipped with 5 computers having 160 e-books and e-content.

Sl. No	Particulars	Quantity
1.	Total Books	4867
2.	Titles, Reference Books & Other books	132
3.	Journals (National & Foreign)	05
4.	Newspapers & Magazines	10
5.	E-books	160+

The reading area is well furnished to accommodate 30 students and provides a conducive environment for study. The Library has developed the database of its collection through library software. The Library is partially computerized with a issue-and return process, online public access catalogue facility is made available in the Library. The Library has an N-list consortium of information library networks (INFLIBNET). All the active book collection is updated in the library excel database, and the catalogue is available for students and faculty members. The issue and return of books, daily book issuing and receiving routing is performed under the able guidance and supervision of the Librarian. The Library has developed its collection database and maintains the following database through the excel sheets. The library is completely under CCTV surveillance.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

#### **4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

##### **Response:**

The college is a traditional institute and offers BBA(CA) and B. Sc.(CS), programs affiliated to the parent university. Most of the courses have the chock and talk method for teaching the curriculum and direct the students to learn through memorization and recitation techniques. Therefore, the college has adequate IT facilities to strengthen these programs' teaching and learning processes. The computer lab is equipped with 75 computers with the latest configurations and equipped with a wide range of licensed system software, antivirus, and application software. UPS powers the computer lab to ensure uninterrupted usage of the lab. The entire computers are connected with LAN and well connected to the internet connectivity to help students and faculty members to carry out their academic and other work. Lab assistants are appointed for daily monitoring purposes. LCD projectors are available to provide effective teaching for the student. Faculty members use PowerPoint presentations, videos, etc., in the classrooms to enhance the teaching-learning process. Scanners, printers, Xerox facilities, are available, and faculty make use of this for the benefit of students. The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere on the campus to gain additional information, carry out research activities, download information related to the curriculum, gain further knowledge about their subjects, then pass it on to the students. Students are encouraged to use IT infrastructure in the best possible way to augment their learning and hone their IT skills which is a must in today's environment. The college has installed CCTV on the campus to ensure the security and safety of people and property. The computers, peripherals, and related equipment and accessories are regularly updated and increased, replaced to meet the increasing demand of the teaching-learning process. At the beginning of the academic year, a need assessment for up-gradation and the existing infrastructure is carried out based on the suggestions from HODs and faculty members. Regular maintenance of the IT infrastructure is done at the beginning of the academic year for the deployed Software applications and UPS. The college has continually been reviewing the current needs, and accordingly, the internet bandwidth is upgraded from time to time.

##### **Year-wise up-gradation of IT facilities.**

1. The college has upgraded the 20 Mbps Leased Line (before covid-19 lockdown in 2020) Internet connectivity to 200 Mbps Leased Line in 2022 (2 independent lines of 100 MBPS each).
2. Internet connectivity is available to the students and faculty in classrooms.
3. HODs cabins & staffrooms are equipped with computer and internet connections.

<b>File Description</b>	<b>Document</b>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.3.2 Student – Computer ratio (Data for the latest completed academic year)**

##### **Response: 3.31**

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 65

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**Response: 100**

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
999999	471261	999999	999999	818911

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 17.56

#### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	67	32	34	16

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 22.69

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
72	0	108	90	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

**5.2 Student Progression**

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 20.96

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	22	17	7	5

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
70	118	46	22	35

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response: 0**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 34**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	0	0	22	3

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 56

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	76	148	56

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement**

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The college has a registered Alumni Association. This functions for the overall development & contribution of the college. This contributes significantly to the development of the institution through financial and other support services.

**The Objectives of Alumni Association are:**

1. To keep a register of all Alumni of college and their permanent data.
2. To maintain the updated and current information of all Alumni.
3. To encourage, foster, and promote close relations among the alumni themselves.
4. To promote a sustained sense of belonging to the Alma Mater among the Alumni by regular contact with them.
5. To provide and disseminate information regarding their Alma Mater, its graduates, faculty members, and students to the Alumni.
6. To assist and support the efforts in obtaining funds for development.
7. To guide and assist Alumni who have recently completed their courses of study to keep them engaged in productive pursuits beneficial to society.

8. To provide a forum for the Alumni for exchange of ideas on academic, cultural, and social issues of the day by organizing and coordinating reunion activities of the Alumni

9 The Alumni Association achieves these objectives by staging an annual program of events and reunions through communications, providing a range of discounts and services for alumni, and supporting student scholarships and other fundraising initiatives.

**Procedure:**

The Annual General Meeting is conducted after the financial year's completion but within six months from the end of the financial year.

Governing Council Meetings are conducted once in three months.

The agenda of the meetings are circulated to the members before seven days of the meeting.

The quorum of the meeting is 1/3 attendance of the members.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

#### Response:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college.

For example, these are Examination cell, career and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked monthly by teaching register. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and the management committee approves it.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2 Strategy Development and Deployment

**6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

#### Response:

The institution has planned & mapped various strategic goals and plans its development at various levels.

Institution Strategic Goals: 1. Following effective teaching learning process 2. Developing and following leadership and participative management 3. Establishing a continuous Internal Quality Assurance System 4. Ensuring good governance 5. Ensuring student's development and participation 6. Ensuring staff

development & welfare 7. Developing financial management 8. Put emphasize on Institute – Industry interaction and partnership 9. Development of entrepreneurship 10. Encouraging research and development work 11. Increasing internal revenue generation 12. Increasing Alumni Interaction and participation and Outreach activities 13. Engagement in Community Services and Activities 14. Developing physical infrastructure 15. Getting memberships of professional bodies, Local chapters, student's chapter etc.

After approval of Strategic development plan the next step is its implementation. During implementation the progress of strategy shall be measured from time to time. Hence the measurable success indicators are clearly spelt out in the implementation document. The Principal along with Academic Council and other team member will be the custodian for strategic plan and its deployment.

#### **Monitoring of strategic plan:**

The implementation of strategic plan will be monitored time to time by Principal, Academic Council and other committees through periodic review. The section heads will prepare the detailed progress report and present it in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment will be carried out by the IQAC independently. The IQAC will report the findings to the Academic Council and GB. With thorough analysis of outcomes and based on IQAC report, the above will recommend the corrective actions, need of further processes and deployment of resources. All these reports will be forwarded for further discussions and implementation by the Board of Trustees.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

#### **6.2.2 Implementation of e-governance in areas of operation**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**

**Response:**

The institution has effective welfare measures for teaching and non-teaching staff. In our Institution Staff welfare is given foremost importance.

In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

- Ø Faculty members are eligible for Earned Leave
- Ø Advances for the school fee & festivals.
- Ø Employee gets fees concession for their ward.
- Ø As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- Ø Sponsorships to attend and present papers in conferences both in India as well as abroad.
- Ø Internet and free Wi-Fi facilities are also available in campus for staff
- Ø Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- Ø Faculty members can obtain admission for their wards in VPS School & Junior College as well.
- Ø Faculty Development Program to enable faculty to visit foreign universities for study/ research
- Ø 45 days - Summer and Winter Vacations for faculty members
- Ø Faculty development programs(FDP) for faculty members on regular basis
- Ø Skill development courses are organized for non- teaching staff to enhance their skills in work environment.
- Ø Automation of attendance and leave using biometric system.
- Ø All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- Ø The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.
- Ø All the staff members are treated on par with each other in obtaining benefits from the institution.
- Ø Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
- Ø Motivation through counselling is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction.
- Ø Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum. In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 40.98

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	9	4	2	2

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

**Response:** 16.28

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	1	4	2

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	4	6	3	2

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

### Response:

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

- Mobilization of Funds, the student Tuition fee is the major source of income for the institute.
- The management provides need-based loans to individual colleges.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc.
- Sponsorships are sought from individuals and corporate for cultural events and fests.

### Utilization of Funds

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

### Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the top management and Governing Council.
- Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- Statutory auditors are also appointed who certify the financial statements in every financial year.
- The grants received by the college are also audited by certified auditors.

### **Optimal utilization of resources**

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings.
- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### **Response:**

Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC was constituted on 2nd Nov 2022. Now, it has been performing the following tasks on a regular basis: 1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students. 2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff. 3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in the institutional premises, or through email to the Coordinator, IQAC.

#### 1) Feedback System

IQAC has developed an online pro forma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The feedback form remains available on various platforms of all the students, who are required to provide feedback on every course that they pursued in any programme at the end of each semester before they take their semester examinations.

#### 2) Evaluation related issues

In order to advance the quality of teaching, learning, transparency in evaluation and to advance the concept of meaningful learning introduced a system of displaying answer scripts/booklets and discussing the answer scripts with the students after each semester examination. The students are provided this opportunity so that they see their own answer scripts after the evaluation, discuss their answers/responses with the teachers, and if they commit any mistakes, know about them and find out the ways to fix and rectify them from their teachers. This course of action was recommended by IQAC, as a quality initiative to enhance the quality of teaching, learning and evaluation. If any student has any concern in respect of evaluation, the matter can be brought to the Evaluation Grievance Redressal Committee (EGRC), which comprises HoD, one senior teacher and the teacher concerned who evaluated/ taught the subject/paper.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

### **6.5.2 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3. Participation in NIRF**
- 4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** A. All of the above

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

**Response:**

The college campus is made safe and secured through the appointment of security guards and the installation of a CCTV surveillance system. Women cell, Anti-ragging cell, and Antisexual harassment cell have been set up in the college for the safety and security of the girl students and women staff of the college. The cells have successfully organized activities like lecture series, seminars, and workshops on various issues related to women empowerment, political empowerment of women, social empowerment of women, legal empowerment of women, women in the Indian constitution, women-specific provisions in the criminal law, personal laws, save the girl child, gender discrimination and boosting girls' confidence.

File Description	Document	
Provide Link for Additional information	<a href="#">View Document</a>	

#### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** B. 3 of the above

#### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

#### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

**Response:**

Mahatma Gandhi, Savitribai Phule, and Dr. Babasaheb Ambedkar's birth anniversaries are observed as a mark of reverence to the great souls as well as inspiration to the students to emulate their life. These celebrations give rise to the upgrading of the feeling of **tolerance and harmony** amongst the students.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

**Response:**

Best Practice-1

Zoophilist (Animal Lover)

Students and Staff members works as Snake Friend and Pet Lover. In this we rescue Snake from human residential area and free them in wild life and also Guide people abouts various species of snakes.

Animal shelters are vital resources for their communities. A shelter is a safe haven for animals, and a great place to adopt a new family pet. Shelters also provide critical services such as investigating cruelty and neglect, reuniting lost pets with their families, teaching kids to care about animals, and providing spay/neuter services to help reduce pet overpopulation.

Best Practice-2

Dhol Tasha Pathak

In this activity Staff members give training to students from rural area about our cultural and traditional Dhol Tasha. With the help of this many students have changed their way of living and working as Dhol Tasha vadak (instrument player). Working as Dhol Tasha vadak has been help such students financially. Dhol tasha is said to have been an integral part of Maharashtra from the medieval period. The dhol (double-headed drum) was also used to encourage the troupes during wars," says Parag Thakur, president of Dhol tasha mahasangh Maharashtra. The dhol is often known as a mangal vadya (celebratory instrument) as well as ran vadya (instrument for encouragement during a battle).

It is a systematic, energetic and disciplined group dance and art form with rhythm which also helps students develop their overall personality, team building and discipline, besides inculcating cultural values and uniting towards a social change.

These pathaks practice for three hours daily almost one and half months before the Ganesh festival. The dhol sequence usually has five to seven beats with which the pathaks come up with their own variations.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Being a self-financed and privately managed college, it is imperative to look after the welfare of the girl students and women staff of the college. The college campus is made safe and secured through the appointment of security guards and the installation of a CCTV surveillance system. Women cell, Anti-ragging cell, and Antisexual harassment cell have been set up in the college for the safety and security of the girl students and women staff of the college. The cells have successfully organized activities like lecture series, seminars, and workshops on various issues related to women empowerment, political empowerment of women, social empowerment of women, legal empowerment of women, women in the Indian constitution, women-specific provisions in the criminal law, personal laws, save the girl child, gender discrimination and boosting girls' confidence. The college follows Green Protocol while conducting seminars, workshops, and other activities. Dust bins are placed at prominent places, students and faculty members are encouraged to use steel lunch boxes. Wastewater, rainwater, and sewage water are sent through the pipelines installed by the Local Municipal Corporation. The students and staff are used the public transport system and those are staying within 2 to 3 kilometers from the college are come by walk and the users' vehicles are kept to a minimum. The college has a well-defined code of conduct for students and teaching staff and maintains complete transparency in its academic and administrative functions. Mahatma Gandhi, Savitribai Phule, and Dr. Babasaheb Ambedkar's birth anniversaries are observed as a mark of reverence to the great souls as well as inspiration to the students to emulate their life.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## **5. CONCLUSION**

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### **Additional Information :**

Vidya Prasarini Sabha, Pune was established in the year 1923 with an objective in mind to provide education to children from diverse background. In the past 99 years, this bud has grown into a big banyan tree. Vidya Prasarini Sabha now has more than 28 branch institutes.

Vidya Prasarini Sabha is now providing education in every domain like D.Ed, B.Ed, English Medium Schools, Higher Secondary schools, Junior Colleges, BCA, BCS colleges, Pharmacy, Hotel management, Engineering & Technology

### **Concluding Remarks :**

In the centenary year the Vidya Prasarini Sabha's Institutes will make a landmark entry into new domain. The first step at this begining of the 100th year is the accreditation of NAAC of the undergraduate colleges