



## **VPS College of Arts, Science & Commerce Lonavala**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**Yearly 50000-100000 Rs. are spent on maintenance.**

### **Infrastructure Maintenance/ Furniture Fixtures and utilization**

- 1) maintenance of the building and routine maintenance work of plumbing, electrification and furniture maintenance is conducted regularly.
- 2) Maintenance of furniture like benches, tables, cupboards, stools and other wear and tear material is conducted regularly. The scrap is disposed off or unused material is distributed to sister concern units if it is of their use.

### **Annual Stock Taking and utilization**

Annual stock verification is done yearly and if any loss or damage is observed, proper action is carried out. Heads and laboratory incharge have been given the responsibility to look after the maintenance and utilization of the equipment.

### **Laboratory Maintenance**

Maintenance of laboratory equipment is done at the start of the year. Regular cleaning, equipment maintenance, furniture maintenance and stock taking are done by all the laboratory attendants and laboratory assistants. The use of laboratory is as per the timetable and the batches. The free slots in the laboratory are assigned to the students who are interested in the extra laboratory work. A separate register is maintained to book these extra slots.

### **Library Maintenance and utilization Software Maintenance and utilization**

The maintenance of ERP, website, library software, updates in the versions are regularly done so as to keep the software up to date.

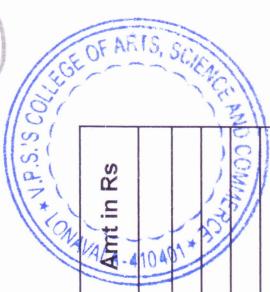
### **Housekeeping**

A separate housekeeping woman is appointed for the daily cleaning of premise, classrooms and washrooms.. The departments and laboratories are taken care by the laboratory staff of respective departments.



  
**PRINCIPAL**  
Vidya Prasarini Sabha's  
College of Arts, Science & Commerce  
Lonavala, Tal:- Maval, Dist:- Pune  
Pin Code:- 410401

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V.P.S.  
College of Arts, Science & Commerce Lonavala  
Receipt & Payment A/C for the Year 2022-2023

Sr. No	Receipt	Amt in Rs.	Amt in Rs.	Sr. No	Payment	Amt in Rs	
<b>I</b>	<b>Opening Balance</b>				<b>Current Liabilities</b>		
1	Cash	2.00		1	Anamat Bal	19500.00	
2	Bank of Baroda (AC No.10290)	627522.47		2	Computer Lab Deposit	100.00	
<b>II</b>	<b>Current Liabilities</b>			3	Electronic Lab Deposit	100.00	
1	Anamat Bal	23500.00		4	Liabrary Deposit	100.00	
2	Computer Lab Deposit	27100.00		5	Eligibility Fees	104810.00	
3	Electronic Lab Deposit	8900.00		6	Lonavla Shaley Karmchari Patsanstha	110335.00	
4	Liabrary Deposit	17600.00			<b>Fixed Assets</b>	<b>0.00</b>	
5	Eligibility Fees	67300.00		1	Books	83566.25	
6	Lonavla Shaley Karmchari Patsanstha	110335.00		2	Computer Hardware & Software Material	973598.00	
<b>III</b>	<b>Direct Incomes</b>			3	Electricals Material	470.00	
1	Bank Interest	36168.00		4	Electronic Lab Deposit	75837.00	
2	Tution & Other Fees	9482101.01		5	Fixed Deposit	48000.00	
3	Salas of Old News Paper	700.00		6	Furniture & Apparatus Exp	91778.00	
<b>IV</b>	<b>Direct Expenses</b>				<b>Current Assets</b>	<b>0.00</b>	
1	Govt. Scholarships	752434.00		1	Advances	0.00	
2	Magzine / Journal exp	2440.00			<b>IV Direct Incomes</b>	<b>0.00</b>	
3	Salary	19000.00		1	Tuition & Other Fees	0.00	
4	Office & Administration Exps	30000.00			<b>Direct Expenses</b>	<b>0.00</b>	
		803874.00		1	Advertisement A/c	42447.00	
				2	Affiliation Fee Exp	160600.00	
					3	Bank Charges	924.00
					4	Environmenta exp	40000.00
					5	Govt. Scholarships	245970.00
					6	Legal Fee	15000.00
					7	NAAC Registration Fee	433500.00
					8	Printing & Stationary Exp	291596.00
					9	Prizes Exp	2642.00
					10	Salary	4203877.00
					11	Building Rent	1200000.00
					12	Management Charges	600000.00
					13	Office & Administration Exp	532565.30
					14	Professional Fee	129440.00
					15	Reparing & Maintenance Charges	138813.00
					16	Travelling Exp	54925.00
						Cash	151.45
						Bank of Baroda	1215221.48
							1215372.93
<b>VI</b>	<b>GRANT TOTAL</b>						<b>11205102.48</b>

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