YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	VIDYA PRASARINI SABHA COLLEGE OF ARTS, SCIENCE AND COMMERCE
• Name of the Head of the institution	Dr. Bhagat Chandrashekhar Atmaram
• Designation	Principal(In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02114273278
• Mobile No:	9226852552
• Registered e-mail	vpsbcabcs@gmail.com
• Alternate e-mail	bhagatsir.kp@gmail.com
• Address	Near Railway Station, Lonavala
• City/Town	Lonavala
• State/UT	Maharashtra
• Pin Code	410401
2.Institutional status	
• Affiliated / Constitution Colleges	Savitribai Phule Pune University
• Type of Institution	Co-education
• Location	Rural

• Financial Status	`Self-financing`
• Name of the Affiliating University	`Savitribai Phule Pune University`
• Name of the IQAC Coordinator	`Mr. P. P. Ratnaparkhi`
• Phone No.	`9822113071`
• Alternate phone No.	`02114273938`
• Mobile	`9822113071`
• IQAC e-mail address	`vpsbcabcs@gmail.com`
• Alternate e-mail address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://vpscollege.org.in
4.Whether Academic Calendar prepared during the year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://vpscollege.org.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
`Cycle 1`	`B`	`2.38`	`2023`	`26/04/2023`	`30/04/2028`

6.Date of Establishment of IQAC	`02/11/2022`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
`Nil`	`Nil`	`Nil`	`Nil`	`Nil`

8.Whether composition of IQAC as per latest NAAC guidelines	`Nil`
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted Academic and Administrative audit

Conducted Financial Audit

Academic calendar 2022-23 was created and published.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare Academic Calendar	**Academic calendar 202-22 was created and published.**
To conduct External and Internal Academic and administrative Audits	**Internal and external academic administrative audits conducted**
To conduct Financial Audit	**Conducted Financial Audit**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	13/01/2023

15.Multidisciplinary / interdisciplinary

In order to develop the all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards selfemployment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.

16.Academic bank of credits (ABC):

Regarding the implementation of Academic Bank of Credits, the institution has to wait for the academic council to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome. The parent university SPPU has already mandated the registration of ABC for all students w.e.f. AY 2022-2023.

17.Skill development:

The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Regarding the adoption of Indian languages, the college offers various Indian languages like Marathi, Hindi and other optional languages as subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.
20.Distance education/online education:
The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Extended Profile

1.Programme

1.1   **107**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **225**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **62**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **76**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **11**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **1**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**107**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**225**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**62**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**76**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**11**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	1

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	15
4.2 Total expenditure excluding salary during the year (INR in lakhs)	41.92
4.3 Total number of computers on campus for academic purposes	65

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Teaching Plan and records:

Teaching Plan and records maintained by the teachers is the most specific level of teaching. A lesson plan and dairy supply guidance and confidence to the teacher in the teaching pedagogy. If lessons are preplanned, both learning and teaching become simplified.

The lesson plan is helpful for the following reasons:

a. The teacher follows correct steps and procedures in education.

b. Teaching is conducted as per the teaching plan.

c. Time is not wasted in the class since the period of one lesson must be used to cover the day's lesson topic.

d. Meaningful objectives as mentioned in the CO, PO & PSO are pursued in the lesson.

e. Activities are related to the content and purpose.

f. The teachers submit the teaching record, and the actual sessions are conducted against the plan.

Plan of Action:

1. Head of the Departments and staff meetings are arranged frequently, and the feedback curriculum delivery is collected.

2. Teaching Pedagogy and ICT supports and Laboratories Library Books Up-gradation and Departmental Library, Participation in curriculum revision and workshops/ conferences are used for effective curriculum delivery.

3. Pedagogies for Online and Face-to-face teaching-learning activities include several cognitive processes which enable learners to be communicative, confident, creative, and cooperative.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://vpscollege.org.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Preparation of Academic Calendar:

The academic calendar is prepared for the entire year for all the programs. It covers important dates such as the start and end of the semester, test week, mid-term examination, exam form filling, final examination, holidays, birth and death anniversary of the great Indian personalities, sports, cultural activities. Based on Academic Calendar, time Table is prepared for each class.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://vpscollege.org.in/wp-content/uploads/2023/04/2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

312

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

312

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The integrated cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values, and Professional Ethics are incorporated in the Curriculum by Savitribai Phule Pune University as per the guidelines given by the University Grants Commission. A description of courses that address the above issues. The college taught the following subjects to the students of F. Y. / S. Y. / T. Y. of BBA(CA) and B.Sc.(CS), classes as per the curricula prescribed by the university, and these subjects/courses are included crosscutting issues like Gender, Human values, Environment and sustainability, and Professional Ethics.

Gender: The college by gender is a co-educational institute and provides higher education to give equal opportunities to boys and girls and takes a keen interest in gender sensitization programs and motives the aspirants by organizing a variety of programs and activities with objectives of creating awareness in the areas of personality development, health, self-awareness, Independent thinking and gender are achieved through invited talks by successful women social workers, educators, entrepreneurs, and professional experts.

Environment and Sustainability: Tree plantation drives, Swachcha Bharat Mission, Digital India, Cashless Transaction, Ban on Plastic Use, Beti Bacchav Beti Padhav mission have been organized during the assessment period and motivated the students about the issues related to Environment and Sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

83

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://vpscollege.org.in/#

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

160

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

26

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required. Tutoring by peers, senior students, and mentors is offered. Corrected assignments and answer scripts are shared with each student and discussed to enable students to recognize their problem areas and improve.

The department assesses the learning levels of the students in two ways at the time of the commencement of the program. Students enrolled in the department are identified as slow and advanced learners based on the degree of marks obtained. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. Advanced learners and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test, internal examinations.

File Description	Documents
Link for additional Information	https://vpscollege.org.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
11	225

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides an effective platform for the students to develop the latest skills, knowledge, attitude,and values to shape their behaviour correctly and human values. The college conducts innovativeprograms that stimulate students' creative ability and provide them a platform to nurture their problem-solving skills and ensure participative learning. The college organizes an annual Academic Exhibition in which the students showcase their learning intheir innovative projects. The college focuses on student-centric methods of enhancing lifelong learningskills, and faculty members make the learning activity more interactive and exciting by adopting student-centric practices below.

The college imparts the following experiential learning practices to enhancethe creativity and cognitive levels of the students. Feedback collection mechanism, Face-to-faceteachinglearning, Generating ideas, Brainstorming, Concept-mapping, creative presentations,education, exposure to the real world, Project work, Summer Internship, Add-on courses, IndustrialVisits, Value Added Courses Laboratory Sessions are conducted with content beyond thecurriculum.

The students participate in various activities such as seminars, groupdiscussions, wallpapers, projects, skill-based add-on courses, Case studies, Cooperative LearningStrategies, Project-Based Learning and Project Management, Platforms for delivering onlinelectures, Platforms for managing collaborative projects, Platforms for student assessment andfeedback. The students are encouraged to participate in activities to use their specialized technical ormanagement skills, such as Annual Gathering, Management Week, Cultural Program, Quizzes,Seminar Presentation, and Presentation and publishing of papers in conferences and journals.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://vpscollege.org.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the InstituteICT Tools:

1. Projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at prominent places.

4. Scanners- Multifunction printers are available at all prominent places.

5. Seminar hall is equipped with all digital facilities.

6. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

7. Use of ICT By FacultyA. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://vpscollege.org.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	*View File*
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

90

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism to deal with examination related grievances is transparent, time-bound and efficient. There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

Ø At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

Ø The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

Ø To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.

Ø The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

Ø The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

Ø Noting the values in observation and validating the theoretical aspects student must submit lab record regularly. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

File Description	Documents
Any additional information	View File
Link for additional information	https://vpscollege.org.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Ø Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

Ø College Level: The Institute appoints a Senior Supervisor for smooth conduction of examinations of SPPU. If students are facing any problems, they are solved by the institution Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Ø Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at SPPU examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	View File
Link for additional information	https://vpscollege.org.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students · Program Outcomes (POs): It represent the knowledge, skills and

attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability. Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures. POs and PSOs are approved by the Department Advisory Board POs and PSOs are available in the Institute website (www.vpscollege.org.in).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vpscollege.org.in/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs and PSOs are kept in prominent locations of the campus for staff, students and public view. POs and PSOs are displayed in Department office, Laboratories and Department library. POs and PSOs are communicated to employers and Alumni by sending mail and during the Alumni Meeting. During the class committee meeting and faculty meeting POs and PSOs are reviewed among the students and staff members. Vision and Mission of Institute and department are informed to the parents during Parents-Teachers Meeting. Course Outcomes (COs) are framed at Department advisory board meeting. Department advisory board frames course committee for each courses with course handlers along with one subject area expert. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the course committee members. Even though the COs are given by the Anna University along with the syllabus, if necessary, the COs are modified and reframed by the course committee members (CC). COs are communicated to the students during the introduction class itself. COs along with lesson plan are printed and issued to the

students during the first class. During the discussion of the course, the outcomes of the course are also focused.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vpscollege.org.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

70

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://vpscollege.org.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vpscollege.org.in/wp-content/uploads/2024/02/sss-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://vpscollege.org.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students & staff organizes various activities in nearby adopted village and several activities were carried out by volunteers addressing social issues which include cleanliness, tree plantation ,water conservation through construction of Bandhara,road construction, Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of

adventure and the ideal of self service. The students of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan, National equality awareness. The various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day,Jananisuraksha,Programme on female foeticide,organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, Dental checkup camp, etc.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a well-developed campus of 1.5 acres, and the built-up area is approximately 1152 sq. mtrs. It is equipped with modern facilities and learning resources to achieve academic excellence according to the college's vision, mission, objectives, and core values.

The college has adequate learning resources, including classrooms with smart classrooms, library and reading area, laboratories & computer centre with LAN, printers, scanners, 200 MBPS Leased internet connection (2 independent lines of 100 MBPS each)., sports ground, IQAC office, Examination Strong Room, seminar hall, and conference hall, RO water purifier system, safe drinking water, separate restrooms for ladies & gents, parking space, and lawns. The available infrastructural facilities are optimally utilized.

The college continuously strives to create and enhance infrastructure in buildings and other facilities to provide an excellent teaching-learning environment. Some of the recent initiatives taken are as follows:

1. Upgradation & procurement of IT infrastructure regularly given the current developments and advancements in technology.

2. Upgradation of Learning Management System (LMS) & Exam system according to online exam system.

3. Safety and Surveillance around 25 cameras 24 x 7.

4. Well-furnished 12 classrooms.

5. Women friendly, harassment free environment

6. ICT-enabled classrooms & ICT-enabled laboratories.

7. Platic Free, nuisance free, pollution free educational campus.

8. Spacious seating arrangements with the qualitative furniture.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vpscollege.org.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute regularly takes on rent Indore stadium of the nearby government & Indian railways for conducting indoor sports. The outdoor sports ground inside the campus is maintained and made available to the students for regular practices. The college has a big playground and several sports activities like Kabaddi, Kho-Kho, Basketball, volleyball, Athletics, and Yoga are regularly used for practice purposes and organized competitions, and also have indoor games facilities such as Carom room, Chess room, and Sports Equipment room on the campus. Few of the students got selected for intercollegiate competitions. The college provides T-shirts, Travelling allowances and dearness allowances to the players and appreciates excellent players with corresponding rewards. Every year college organizes sports events and International Yoga Day; the Annual intra-classes sports meet between different classes of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vpscollege.org.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vpscollege.org.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.7

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library, and a qualified librarian has been appointed. The Library has a vast collection of 4867 books, within 132 titles, reference books, and other books with 3 foreign & 2 Indian, peer-reviewed journals and bound volumes of journals. The library is updated with 5 magazines & 5 daily newspapers. The library infrastructure is equipped with 5 computers having 160 ebooks and e-content.

The reading area is well furnished to accommodate 30 students and provides a conducive environment for study. The Library has developed the database of its collection through library software. The Library is partially computerized with a issue-and return process, online public access catalogue facility is made available in the Library. The Library has an N-list consortium of information library networks (INFLIBNET). All the active book collection is updated in the library excel database, and the catalogue is available for students and faculty members. The issue and return of books, daily book issuing and receiving routing is performed under the able guidance and supervision of the Librarian. The Library has developed its collection database and maintains the following database through the excel sheets. The library is completely under CCTV surveillance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://vpscollege.org.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.54

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is a traditional institute and offers BBA(CA) and B. Sc.(CS), programs affiliated to the parent university. Most of the courses have the chock and talk method for teaching the curriculum and direct the students to learn through memorization and recitation techniques. Therefore, the college has adequate IT facilities to strengthen these programs' teaching and learning processes. The computer lab is equipped with 75 computers with the latest configurations and equipped with a wide range of licensed system software, antivirus, and application software. UPS powers the computer lab to ensure uninterrupted usage of the lab. The entire computers are connected with LAN and well connected to the internet connectivity to help students and faculty members to carry out their academic and other work. Lab assistants are appointed for daily monitoring purposes. LCD projectors are available to provide effective teaching for the student. Faculty members use PowerPoint presentations, videos, etc., in the

classrooms to enhance the teaching-learning process. Scanners, printers, Xerox facilities, are available, and faculty make use of this for the benefit of students. The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere on the campus to gain additional information, carry out research activities, download information related to the curriculum, gain further knowledge about their subjects, then pass it on to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vpscollege.org.in/

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.4

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has adequate learning resources, including classrooms with smart classrooms, library and reading area, laboratories & computer centre with LAN, printers, scanners, 200 MBPS Leased internet connection (2 independent lines of 100 MBPS each)., sports ground, IQAC office, Examination Strong Room, seminar hall, and conference hall, RO water purifier system, safe drinking water, separate restrooms for ladies & gents, parking space, and lawns. The available infrastructural facilities are optimally utilized.

The college has a good legacy of the performance of the cultural program. Several students participated in the cultural competitions organized by various NGOs and other educational institutes, and few of them bagged prizes in cultural activities during the assessment period. The cultural committee is constituted in the college, and the committee motivates the students to participate in dholtasha pathak bands, singing, dancing, drama, one-act play, and mimicry. Due to the cultural committee's dedicated efforts, the students enthusiastically participate in inter-collegiate competitions at the various level.

1. The college has upgraded the 20 Mbps Leased Line (before covid-19 lockdown in 2020) Internet connectivity to 200 Mbps Leased Line in 2022 (2 independent lines of 100 MBPS each).

2. Internet connectivity is available to the students and faculty in classrooms.

3. HODs cabins & staffrooms are equipped with computer and internet connections.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://vpscollege.org.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

52

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	https://vpscollege.org.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a good legacy of the performance of the cultural program. Several students participated in the cultural competitions organized by various NGOs and other educational institutes, and few of them bagged prizes in cultural activities during the assessment period. The cultural committee is constituted in the college, and the committee motivates the students to participate in dholtasha pathak bands, singing, dancing, drama, one-act play, and mimicry. Due to the cultural committee's dedicated efforts, the students enthusiastically participate in inter-collegiate competitions at the various level.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association. This functions for the overall development & contribution of the college. This contributes significantly to the development of the institution through financial and other support services.

The Objectives of Alumni Association are:

1. To keep a register of all Alumni of college and their permanent data.

2. To maintain the updated and current information of all Alumni.

3. To encourage, foster, and promote close relations among the alumni themselves.

4. To promote a sustained sense of belonging to the Alma Mater among the Alumni by regular contact with them.

5. To provide and disseminate information regarding their Alma Mater, its graduates, faculty members, and students to the Alumni.

6. To assist and support the efforts in obtaining funds for development.

7. To guide and assist Alumni who have recently completed their courses of study to keep them engaged in productive pursuits beneficial to society.

Procedure:

The Annual General Meeting is conducted after the financial year's completion but within six months from the end of the financial year. Governing Council Meetings are conducted once in three months. The agenda of the meetings are circulated to the members before seven days of the meeting. The quorum of the meeting is 1/3 attendance of the members.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee. The

principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and actionplans of the college. There are many committees to support the vision and mission of the college.

For example, these are Examination cell, career and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, collegemagazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked monthly by teaching register. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are Examination cell, career and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, collegemagazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked monthly by teaching register. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus.

The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The implementation of strategic plan will be monitored time to time by Principal, Academic Council and other committees through periodic review. The section heads will prepare the detailed progress report and present it in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment will be carried out by the IQAC independently. The IQAC will report the findings to the Academic Council and GB. With thorough analysis of outcomes and based on IQAC report, the above will recommend the corrective actions, need of further processes and deployment of resources. All these reports will be forwarded for further discussions and implementation by the Board of Trustees.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has planned & mapped various strategic goals and plans its development at various levels. Institution Strategic Goals:

1. Following effective teaching learning process

2. Developing and following leadership and participative management

3. Establishing a continuous Internal Quality Assurance System

4. Ensuring good governance

5. Ensuring student's development and participation

6. Ensuring staff development & welfare

7. Developing financial management

8. Put emphasize on Institute – Industry interaction and partnership

9. Development of entrepreneurship

10. Encouraging research and development work

11. Increasing internal revenue generation

12. Increasing Alumni Interaction and participation and Outreach activities

13. Engagement in Community Services and Activities

14. Developing physical infrastructure

15. Getting memberships of professional bodies, Local chapters, student's chapter etc.

After approval of Strategic development plan the next step is its implementation. During implementation the progress of strategy shall be measured from time to time. Hence the measurable success indicators are clearly spelt out in the implementation document. The Principal along with Academic Council and other team member will be the custodian for strategic plan and its deployment.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. In our Institution Staff welfare is given foremost importance.

In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

Ø Faculty members are eligible for Earned Leave

Ø Advances for the school fee & festivals.

Ø Employee gets fees concession for their ward.

Ø As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.

Ø Sponsorships to attend and present papers in conferences both in India as well as abroad.

Ø Internet and free Wi-Fi facilities are also available in campus for staff

Ø Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.

Ø Faculty members can obtain admission for their wards in VPS School & Junior College as well.

Ø Faculty Development Program to enable faculty to visit foreign universities for study/ research

Ø 45 days - Summer and Winter Vacations for faculty members

Ø Faculty development programs(FDP) for faculty members on regular basis

Ø Skill development courses are organized for non- teaching staff to enhance their skills in work environment.

Ø Automation of attendance and leave using biometric system.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement. All the staff members are treated on par with each other in obtaining benefits from the institution. Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives. Motivation through counselling is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction. Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum. In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	<u>https://vpscollege.org.in/</u>
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization. Mobilization of Funds, the student Tuition fee is the major source of income for the institute. The management provides need-based loans to individual colleges. Various government and non-government agencies sponsor events like seminars and workshops. Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc. Sponsorships are sought from individuals and corporate for cultural events and fests.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the finance and purchase committee before a

final decision is made based on parameters like pricing, quality, terms of service, etc. The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Before the financial year begins, Principal and Heads of Departments prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The budget is scrutinized and approved by the top management and Governing Council. Accounts department and Purchase department monitor whether expenses are exceeding budget provision. Statutory auditors are also appointed who certify the financial statements in every financial year. The grants received by the college are also audited by certified auditors.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC was constituted on 2nd Nov 2022.

Now, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and

analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in the institutional premises, or through email to the Coordinator, IQAC.

In order to advance the quality of teaching, learning, transparency in evaluation and to advance the concept of meaningful learning introduced a system of displaying answer scripts/booklets and discussing the answer scripts with the students after each semester examination. The students are provided this opportunity so that they see their own answer scripts after the evaluation, discuss their answers/responses with the teachers, and if they commit any mistakes, know about them and find out the ways to fix and rectify them from their teachers.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has developed an online pro forma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The feedback form remains available on various platforms of all the students, who are required to provide feedback on every course that they pursued in any programme at the end of each semester before they take their semester examinations.

In order to advance the quality of teaching, learning, transparency in evaluation and to advance the concept of meaningful learning introduced a system of displaying answer scripts/booklets and discussing the answer scripts with the students after each semester examination. The students are provided this opportunity so that they see their own answer scripts after the evaluation, discuss their answers/responses with the teachers, and if they commit any mistakes, know about them and find out the ways to fix and rectify them from their teachers. This course of action was recommended by IQAC, as a quality

initiative to enhance the quality of teaching, learning and evaluation. If any student has any concern in respect of evaluation, the matter can be brought to the Evaluation Grievance Redressal Committee (EGRC), which comprises HoD, one senior teacher and the teacher concerned who evaluated/ taught the subject/paper.

File Description	Documents
Paste link for additional information	https://vpscollege.org.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vpscollege.org.in/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college campus is made safe and secured through the appointment of security guards and the installation of a CCTV surveillance system. Women cell, Anti-ragging cell, and Antisexual harassment cell have been set up in the college for the safety and

security of the girl students and women staff of the college. The cells have successfully organized activities like lecture series, seminars, and workshops on various issues related to women empowerment, political empowerment of women, social empowerment of women, legal empowerment of women, women in the Indian constitution, women-specific provisions in the criminal law, personal laws, save the girl child, gender discrimination and boosting girls' confidence.

File Description	Documents
Annual gender sensitization action plan	http://vpscollege.org.in/wp-content/uploads/2024/03/7.1.1-21-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management -The waste generated at the campus includeswrappers, glass, metals, paper, plastics, etc. Old newspapers, usedpapers and journal files, workshop scrap etc. are given for recyclingto external agencies. Leaf litter is allowed to decomposesystematically over a period of time to be used as manure for thegardens in the college. Excess leaf litter is used as compost at thetime of tree plantation in the college campus area.

E-waste management - The college emphasizes paperless office throughuse of emails and Google drive to save carbon emission through usage printers. The cartridges of laser printers are refilled outside thecollege campus.

Waste Recycling System – Environmental initiatives like use ofrenewable energy, Rain water harvesting, Sewage treatment plants, Zerwater discharge, No smoking zone, waste management system etc have beimplemented. Environment consciousness is embodied in the heart of thcollege by tree plantations every year which is the predominant motivof the management for maintaining the pristine purity and beauty of tcollege and also to provide a congenial atmosphere for the academic anon-academic pursuits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://vpscollege.org.in/
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**

4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mahatma Gandhi, Savitribai Phule, and Dr. Babasaheb Ambedkar's birth anniversaries are observed as a mark of reverence to the great souls as well as inspiration to the students to emulate their life. These celebrations give rise to the upgrading of the feeling of tolerance and harmony amongst the students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College makes high efforts and importance to celebrate national andinternational days. International Days are celebrated to mark importaaspects of human life and history. Every year Gandhi Jayanthi wascelebrated in college with cleaning activities in the nearby region othe college. Every year the college celebrates Independence Day withflag hoisting. On the very proud day for the Nation, the collegestudents gathered together in the college portico for the auspiciousflag hoisting ceremony at 9am. Every year college celebrates Republicday with flag hoisting. International yoga day is also celebrated incollege to inculcate values that are necessary to render students intresponsible citizens.

Gandhi Jayanthi is celebrated in college which includes cleaningactivities & swachha bharat activities in nearby regions of thecollege. International Yoga day is celebrated in college to inculcatevalues that are necessary for responsible citizens. Constitution day observed along with various programs as a mark of respect to Dr B RAmbedkar.

The programme initiates with Preamble reading of the constitutionfollowed by lectures on the sensitization of students on responsibilitowards the constitutional values, rights, duties and responsibilitieof citizens. Institute celebrates International commemorative days liEngineer's Day, Teacher's Day, World Environment Day, World Nature Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

like'Independence Day' and 'Republic day' with fervour and festivity. Deaand Birth anniversaries of great personalities are celebratedmeaningfully. College has constituted awards to the outgoing studentswith academic excellence in each department. College makes high efforand importance to celebrate national and international days.International Days are celebrated to mark important aspects of humanlife and history. Every year Gandhi Jayanthi was celebrated in collegwith cleaning activities in the nearby region of the college. Everyyear the college celebrates Independence Day with flag hoisting. On tvery proud day for the Nation, the college students gathered togetherin the college portico for the auspicious flag hoisting ceremony at 9am.

Every year college celebrates Republic day with flag hoisting.International yoga day is also celebrated in college to inculcatevalues that are necessary to render students into responsible citizenEvery year the college celebrates Engineers day with invited talk froeminent persons. Gandhi Jayanthi is celebrated in college whichincludes cleaning activities & swachha bharat activities in nearbyregions of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Zoophilist (Animal Lover)

Students and Staff members works as Snake Friend and Pet Lover. In this we rescue Snake from human residential area and free them in wild life and also Guide people abouts various species of snakes.

Animal shelters are vital resources for their communities.Shelters also provide critical services such as investigating cruelty and neglect, reuniting lost pets with their families, teaching kids to care about animals, and providing spay/neuter services to help reduce pet overpopulation.

Best Practice-2

Dhol Tasha Pathak

In this activity Staff members give training to students from rural area about our cultural and traditional Dhol Tasha.With the help of this many students have changed their way of living and working as Dhol Tasha vadak (instrument player).Working as Dhol Tasha vadak has been help such students financially.Dhol tasha is said to have been an integral part of Maharashtra from the medieval period. The dhol (double-headed drum) was also used to encourage the troupes during wars," says Parag Thakur, president of Dhol tasha mahasangh Maharashtra.It is a systematic, energetic and disciplined group dance and art form with rhythm which also helps students develop their overall personality, team building and discipline, besides inculcating cultural values and uniting towards a social change.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being a self-financed and privately managed college, it is imperative to look after the welfare of the girl students and women staff of the college. The college campus is made safe and secured through the appointment of security guards and the installation of a CCTV surveillance system. Women cell, Antiragging cell, and Antisexual harassment cell have been set up in the college for the safety and security of the girl students and women staff of the college. The cells have successfully organized activities like lecture series, seminars, and workshops on various issues related to women empowerment, political empowerment of women, social empowerment of women, legal empowerment of women, women in the Indian constitution, women-

specific provisions in the criminal law, personal laws, save the girl child, gender discrimination and boosting girls' confidence.

The college follows Green Protocol while conducting seminars, workshops, and other activities. Dust bins are placed at prominent places, students and faculty members are encouraged to use steel lunch boxes. Wastewater, rainwater, and sewage water are sent through the pipelines installed by the Local Municipal Corporation. The students and staff are used the public transport system and those are staying within 2 to 3 kilometers from the college are come by walk and the users' vehicles are kept to a minimum.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff
- To inculcate online learning through add on courses.
- To continue to provide holistic value based education
- To inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- To stimulate the academic environment for promotion of quality in teaching-learning process
- To undertake quality-related research studies, consultancy and training programmes
- To conduct various activities that will help students and staff to develop these skills
- To increase Extension activities
- To develop more formal linkages through MoUs
- To facilitate continuous upgradation of the college
- To organise more workshops, seminars and conferences
- To create awareness and initiate measures for protecting and promoting environment
- To promote Research by students and Faculty
- To monitor Quality Assurance and Quality Enhancement activities
- To support various Staff Welfare measures.
- To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages